



ESSEX COUNTY
DEPARTMENT OF PUBLIC WORKS

8053 US Route 9 - Elizabethtown, New York 12932
518-873-6326 - Phone / 518-873-9195 - Fax

James E. Dougan, Superintendent

James.Dougan@essexcountyny.gov

Shaun Gilliland
Chairman
Essex County Board of Supervisors
Government Center
Elizabethtown, NY 12932

Chairman Gilliland,

Per your request, and for your use in applying for federal funding assistance, below please find a description and estimate for a new structure to be located on the Essex County Fairgrounds in approximately the same location as the former Agricultural center building. This proposed new structure would be known as the Essex County Youth and Agricultural Center and would generally house the following staff:

- (1) Facilities and Events Coordinator
- (1) Youth Program Coordinator
- (13) Cornell cooperative extension staff

And would be the primary structure utilized to administer the following programs:

- Essex County Youth Program
- Essex County Events Planning and Facilities Coordination
- Essex County Annual Fair
- Cornell Cooperative Extension Programs
 - Agriculture
 - Energy
 - Food, Family and Health
 - Gardening
 - Natural Resources
 - 4H Youth

The roughly 50' wide by 80' long building would have offices and work spaces for the above positions, along with space specifically set up to support the programs these positions administer. The first floor space would have offices for the Events Coordinator, the Youth Coordinator and an office for managing the annual Essex County Fair, along with bathrooms, a teaching kitchen and a large meeting room. The walk-out basement space will house all mechanical systems, bathrooms and the 13 Cornell Cooperative Extension employees, with some offices and some open work / program space. The structure will be aesthetically similar to the Nutrition center building constructed in 2017 at the other end of the fairgrounds, with red shingle, partial hip style roof, two roof spires, horizontal clap board style siding and stone-veneer wainscoting. Having these two very similar style structures will in a way "book-end" each side of the fairgrounds.



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In addition to the above, a permanent, year round, teaching greenhouse approximately 21' wide by 28' long will be constructed adjacent to the proposed new building.

The overall costs of the structure are estimated below:

Demolition / abatement of existing	\$ 61,500.00
Sitework / Concrete Foundations	\$ 331,000.00
General Construction	\$ 689,651.00
Electrical	\$ 176,900.00
Plumbing	\$ 107,000.00
Mechanical	\$ 161,400.00
Fire Alarm	\$ 34,200.00
Phone / Data	\$ 26,675.00
Greenhouse	\$ 81,000.00
Subtotal	\$1,669,326.00
Engineering (8%)	\$ 133,544.00
Total Estimated Cost	\$1,802,870.00

It is my understanding that the current notice of federal funding availability, has the funding being provided by the Department of Agricultural and that the funding is likely to be capped at approximately \$1,000,000.00 per project. Below, please find how I might propose to break up the total costs between federal and other funding. Please note, that I would propose that the County funds be provided through a combination of in-kind labor, budgeted funds and potentially bonded funds in coordination with the Board of Supervisors, the County Manager and through the 2022 budget process.

Potential funding breakdown

	Grant Funds	County Funds	Total
Demolition / abatement of existing	\$ 0.00	\$ 61,500.00	\$ 61,500.00
Sitework / Concrete Foundations	\$ 0.00	\$ 331,000.00	\$ 331,000.00
General Construction	\$ 552,000.00	\$ 137,951.00	\$ 689,651.00
Electrical	\$ 176,900.00	\$ 0.00	\$ 176,900.00
Plumbing	\$ 107,000.00	\$ 0.00	\$ 107,000.00
Mechanical	\$ 161,400.00	\$ 0.00	\$ 161,400.00
Fire Alarm	\$ 0.00	\$ 34,200.00	\$ 34,200.00
Phone / Data	\$ 0.00	\$ 26,675.00	\$ 26,675.00
Greenhouse	\$ 0.00	\$ 81,000.00	\$ 81,000.00
Subtotal	\$ 997,000.00	\$ 672,376.00	\$1,669,326.00
Engineering (8%)	\$ 0.00	\$ 133,544.00	\$ 133,544.00
Total Estimated Cost	\$ 997,000.00	\$ 805,870.00	\$1,802,870.00



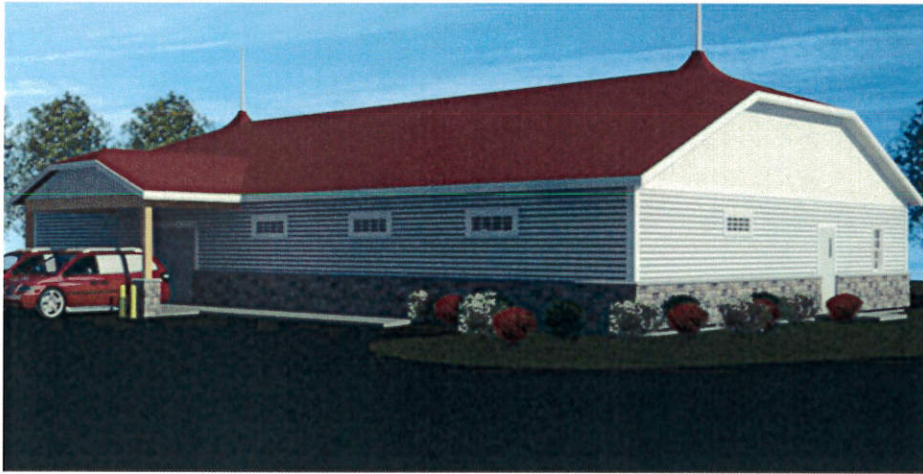
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Please see conceptual rendering of the facility below.



Please find attached, conceptual site plan and conceptual building elevations.
If you are in need of additional information to apply for this funding please contact me using the contact information above.

Sincerely,

Jim Dougan
Superintendent
Essex County Department of Public Works



Essex County Department of Public Works
Essex, NY 13602, Phone # 518.535.1232
Fax # 518.535.3059
essex.dpw@essexcountyny.gov

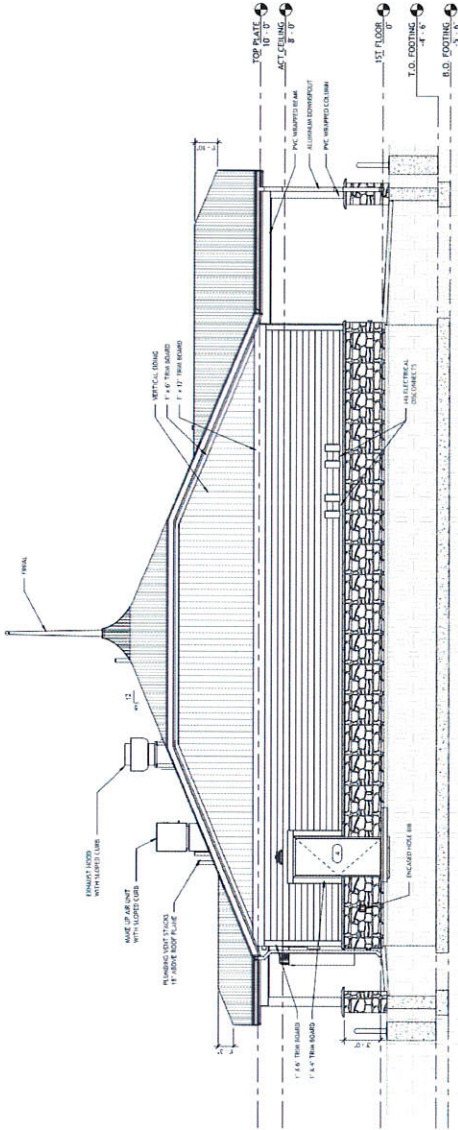
PLA 22-C-0-1020079

No.	Description	Date

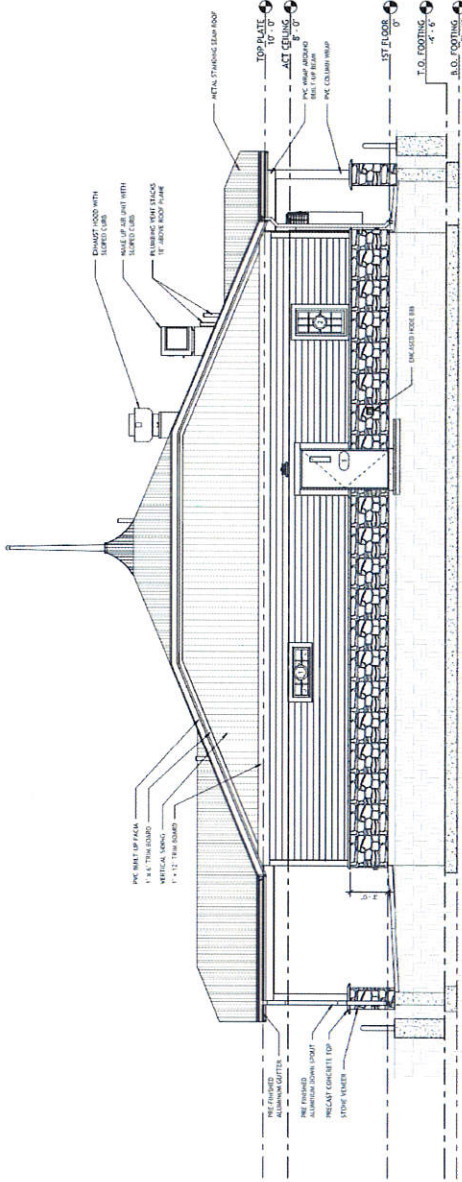
Essex County Department of Public Works
Proposed Agriculture and Youth Center
Exterior Elevations

Project Number	N/A
Date	3/31/21
Author	CHRISTIE
Checked By	CHRISTIE
Drawn	
Scale	

A202



NORTH ELEVATION



SOUTH ELEVATION



Essex County Department of Public Works
 Essex Center 100 Main Street
 Essex, Vermont 05732
 phone: 802.877.4800 ext. 6200 fax: 802.877.4814

Plot 47 of L.P. 120029

NO.	DESCRIPTION	DATE

Essex County Department of Public Works
 Proposed Agriculture and Youth Center
 Proposed Building Location

Project number: N/A
 Date: 5/31/21
 Drawn by: Author
 Checked by: Checker

S 102

Scale: 1" = 20'

